

Quarterly Report of Contributions Form

- Enclosed is the Quarterly Report of Contributions Form (PMRB-21) for the Second Quarter of 2019. Please complete, date, sign, and return this form to our office **by July 31**.
- Second quarter contributions to be credited to a member's account are **due by June 30**. Interest will be charged on second quarter contributions received after June 30.
- A Revenue Transmittal Form (PMRB-20) must be completed and included with all checks submitted to PMRS. This form is available under the "Forms" section of our website (www.pmrs.state.pa.us) and can be completed online but will need to be printed, signed and mailed with the checks.

2018 Year-End Financial Activity Reports and Annual Member Statements

- Due to the allocation of the excess interest award effective December 31, 2018, the processing of the 2018 Year-End Financial Activity Reports and Annual Member Statements has been delayed.
- PMRS will continue to use the "**first come, first served**" policy for preparing and distributing these reports and statements.
- The placement of your plan can be found by checking the municipal ranking under the "Municipalities/Year-End Financial Activity Reports" section of our website.
- The 2018 Year-End Financial Activity Reports will be distributed via email and the Annual Membership Statements will be distributed via mail as in the prior year.

2018 PMRS Actuarial Valuation Report

- The 2018 PMRS Actuarial Valuation Report has been posted to the "Publications" section of our website.

2018 PMRS Comprehensive Annual Financial Report (CAFR)

- The 2018 PMRS CAFR will be posted to the "Publications" section of our website by July 31, 2018.

2020 Minimum Municipal Obligation (MMO) Worksheets

- The MMO worksheets used to calculate the plan's financial requirement for 2020 will be mailed the week of August 12.
- **Note:** This worksheet needs to be completed by the plan's chief administrative officer and submitted to the governing body for approval by September 30. Each plan's MMO becomes a part of the municipal budget process for the upcoming year.
- Please make sure the worksheet is completed, approved by your board, and returned to our office **by October 4**.

For additional information or assistance, please visit the PMRS website or contact the PMRS Investment and Financial Management Division at (800) 622-7968.